



JOB OPPORTUNITIES - CORRIGENDUM

This is a **Corrigendum** of advertisement published by Environment Protection Department in the national dailies on 25.12.2016 (daily Express, Daily Jhang & Daily Pakistan). The candidates who have already submitted their applications and do not need to add/delete anything from their application are not required to submit fresh application.

All the appointments are for a period of 18 months against the ADP scheme “**Capacity Building of EPA Punjab for Enforcement of Environment Standards in Punjab including Combined Effluent Treatment Plants (CETPs) and Industrial Estates (IEs) under J&C Programme**”. The details of posts and relevant complete information are as under:

#	Name of Post	No. of Posts	Age Limit (yrs)	Qualification & Experience	Remuneration Per Month
1	Project Director	1	35-58	<ul style="list-style-type: none">• Master’s Degree in Public Policy/ Project Management/ Environmental Engineering/ Social Science or any other relevant field from a recognized foreign university.• Should have a minimum experience of 7 years of public finance, planning development in a senior position.• Should be well conversant with management of foreign assisted large scale projects.• Government officers with above qualifications and experience shall also be eligible to apply. In case of selection of a government officer his appointment will be made by transfer.• Only persons domiciled in province of the Punjab are eligible to apply.• Should have clear service record.• NOC is required from the present employer.	Rs 350,000/- per month all inclusive for person selected from market. In case of Government servant, last drawn pay, allowances and other benefits plus project allowance as applicable in light of government notification / policy.
2	Procurement Specialist	1	30-45	<ul style="list-style-type: none">• Master’s Degree in Finance, Public Policy, Project Management, Procurement or any other related discipline from a recognized university.• At least five years’ experience in large scale procurements involving local and international competitive bidding at a mid to senior management level.• Should be computer literate having experience of computing software i.e. Primavera P3, MS Project etc.• Must be fully aware of government rules, procedures on procurement• A government servant with a minimum experience of ten years with above	Rs. 200,000/- per month all inclusive for person selected from market. In case of Government servant, last drawn pay, allowances and other benefits plus project allowance as applicable in light of government notification / policy.

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				<p>qualification/experience shall also be eligible to apply.</p> <ul style="list-style-type: none"> In case of selection of departmental officer, his appointment will be made by transfer. Persons domiciled in province of the Punjab are eligible to apply. Should have clear service record. NOC is required from the present employer. 	
3	Administration and Finance Officer	1	30-45	B.A./B.Sc./B.Com having minimum 2 years experience of handling office matters pertaining to general administration and finance preferably in the government sector. A Government officer also in service with at least 5 years experience of working as Drawing & Disbursing Officer in BS-17 shall also be eligible to apply.	Rs. 110,000/- per month all inclusive for person selected. In case of Government servant, last drawn pay, allowances and other benefits plus project allowance as applicable in light of government notification / policy.
4	Office Secretary	1	28-40	B.A. having 5 years experience of office work in similar capacity	Rs. 60,000/- per month all inclusive for person selected. In case of Government servant, last drawn pay, allowances and other benefits plus project allowance as applicable in light of government notification / policy.
5	Cashier/ Caretaker	1	40-55	B.A. having 10 years experience as cashier/caretaker in similar capacity	Rs. 60,000/- per month all inclusive for person selected. In case of Government servant, last drawn pay, allowances and other benefits plus project allowance as applicable in light of government notification / policy.
6	Driver	2	30-40	Matric, LTV License with three Years experience. (The posts of watchman has been replaced with driver)	Rs. 25,000/- per month all inclusive for person selected.
7	Sanitary Worker	1	30-50	Literate	Rs. 25,000/- per month all inclusive for person selected.

The last date for the submission of applications is extended upto 20th February, 2017. The applications must reach the following address by 20th February, 2017 along with copies of the following documents:

- i. Degree / Diploma / Certificate of educational qualification
- ii. CNIC
- iii. Experience Certificate
- iv. Domicile
- v. Two Passport size photographs
- vi. Departmental permission certificate in case of government servants

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