



## ASSESSMENT METHODOLOGY

(70% passing marks in each test)

- Weekly MCQ Quizzes – 30%
- Practical Assignments – 40%
- Final Simulation Test – 30%



## CERTIFICATION

Participants successfully completing the programme will be awarded:

“Hands on training on Environmental Approval System: Preparation, filing and allied matters on IEE / EIA Reports through e-Biz”



## DELIVERY PLATFORM

- EPA Learning Management System (LMS)/ E-learning Portal
- Online
- In-person
- Video lectures
- Interactive guided practice dashboards
- Optional live Q&A sessions



## IMPLEMENTATION NOTE

This programme may be integrated into:

- Internship training programmes
- University collaboration initiatives
- Capacity-building for consultants and industry stakeholders

It will significantly contribute to improving the quality, consistency, and efficiency of IEE/EIA submissions through the e-Biz system of EPA Punjab, while strengthening digital environmental governance.



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## HANDS-ON TRAINING ON ENVIRONMENTAL APPROVAL SYSTEM

PREPARATION, FILING & ALLIED MATTERS ON IEE / EIA REPORTS THROUGH E-BIZ

4-WEEK STRUCTURED LEARNING COURSE



## COURSE OVERVIEW

This course is designed to develop practical understanding of the e-Biz system used for submission, review, and processing of Initial Environmental Examination (IEE) and Environmental Impact Assessment (EIA) cases.

It aims to build a wider pool of competent users including students, interns, consultants, industry professionals, and general applicants, enabling them to effectively prepare, submit, and track environmental applications through the digital platform.

The programme follows an applied learning approach aligned with international e-governance training standards, combining conceptual learning with hands-on system practice.



## TARGET AUDIENCE

- Students of Environmental Sciences / Environmental Engineering
- Interns at EPA and allied institutions
- Environmental Consultants and EIA practitioners
- Industry compliance and environmental officers
- General public interested in environmental approvals



## DURATION & FORMAT

- **Duration:** 4 Weeks
- **Mode:** Hybrid (Self-paced + Instructor-led sessions)
- **Total Sessions:** 09
- **Sessions per Week:** 2 sessions
- **Session Length:** 90 minutes (1.5 hours)
- **Test Assessments per week:** 60 minutes
- **Weekly Load:** 4 hours
- **Total Programme Hours:** 16 hours (approx.)



## LEARNING OUTCOMES

- Navigate the e-Biz portal
- Prepare compliant IEE/EIA applications
- Track and revise submissions
- Apply practical case-based knowledge



## MODULES

### (ONE SESSION PER MODULE)

- **Module 1:** Introduction to Environmental Governance & e-Biz
- **Module 2:** IEE & EIA Fundamentals
- **Module 3:** e-Biz Portal Navigation & Account Setup
- **Module 4:** Submission of IEE/EIA Cases
- **Module 5:** Document Preparation & Compliance
- **Module 6:** Review Process & Common Errors
- **Module 7:** Case Tracking & Approval Workflow
- **Module 8:** Practical Simulation (Hands-on)
- **Module 9:** Ethics, Transparency & Digital Compliance

